

Coordinator Operations & Services

Starting date: Q1 2018

Availability: fulltime

Hobré USA is looking for a Manager Operations & Services for our Service team and service activities in the USA and Canada. Our Houston based team is growing due to the high demand of our products and services. Are you the one who fits in our team and is prepared to join us in our efforts to grow our business?

ABOUT US

Hobré Instruments BV is a leading manufacturer of online analyzers, sampling systems and system integrators. Hobré was established in 1978 in the Netherlands and is an internationally oriented and growing company serving the oil & gas, (petro)chemical, energy, steel, food & pharma Industry. With our analyzer solutions we supply to many independent companies and the majors of the industries. Through our facilities in the Netherlands, Hungary and the USA, we design, manufacture, market and service our products, we operate in the global market. Our products are online analyzers, sampling probes, entire sampling systems and integrated systems. Our philosophy is to create the optimum combination between our customer's application requirement, existing equipment and the specific values and benefits of our technologies. For more information, please visit our website: www.hobre.com.

Hobré Instruments has established Hobré USA Inc. in Houston from where we provide sales, aftersales service and application support for the entire US and Canadian markets. Hobré USA is responsible for the US and Canadian markets. From our base in Houston we work with partners, engineering companies and end-users.

DESCRIPTION

In this position you are responsible for the following main tasks:

- Service coordination: Planning and coordination of our Service Team. Vetting, Quality Management, Certificates and Training.
- Spare Parts: Manage our spare parts stock, warehouse and shipping.
- Service Sales Support: Support our sales team by service project management: preparation of quotes, follow-up, direct communication with service customers.
- Operations Hobré USA: Carrying out operational tasks in our Houston office and warehouse.

Some travel may be involved (domestic and internationally) but the majority of the activities will be done out of our Houston office. This position reports to the General Manager of Hobré USA.

REQUIREMENTS

This role is managing yet coaching. You have the ability to define clear tasks and timing for the activities of the service team members. The different tasks ask for accurate and quality driven work ethics; time management and prioritization and a capability for creating and handling documentation. Technical knowledge is essential; experience with on line analyzers or similar systems is preferred. Fluent English. Other languages will be useful.

Be prepared for self-initiative to learn specific task related skills. Minimum work experience of around 10 years. Minimum work experience of 2 years as a service manager, operational manager or another relevant job position.

WE OFFER

A professional and pleasant international work environment. An opportunity to develop yourself and to help growing Hobré's business and organization in the US. A competitive salary plus bonus structure. Health and pension benefits.

APPLY

If you recognize yourself in this profile and believe you have the requirements to help us grow our US presence, please send your application with a motivation via email to:

Stephan Zuidendorp, General Manager Hobré USA Inc: ZuidendorpS@hobre.com

After a pre-selection candidates will be invited for an interview.

Please, do not hesitate to contact us for any further details on the job position. We also invite you to visit our website www.hobre.com where you can find further information on our company.